



## Policy 2.4

### Appendix 3: Procedures to Assist Schools to Achieve a High Level of Catholic Enrolment

Catholic schools are expected to maintain and/or work towards the highest possible level of Catholic enrolment. Many schools already have a very high level of Catholic enrolment and should ensure they continue with appropriate strategies to maintain that level or increase it if possible. Those schools will have a Catholic and non-Catholic Eastern Church (i.e. Greek Orthodox, Coptic Orthodox, Ukrainian Orthodox, Russian Orthodox, Serbian Orthodox and Other Orthodox) enrolment of 90% or more of their total enrolment based on a rolling average of enrolment data from the last three years.

Many schools have a level of Catholic and non-Catholic Eastern Church enrolment which is less than 90% and they are asked to work strenuously towards increasing that percentage. The base percentage of Catholic and non-Catholic Eastern Church enrolment will be a rolling average of the last three years enrolment data. If a school has a percentage of less than 90%, it must attempt to increase its percentage by establishing a realistic target.

In discussion with Catholic Education Melbourne, through the School Improvement Framework process, schools that do not achieve their enrolment targets will be asked to demonstrate the efforts they have made, set a new target and establish strategies to achieve this target.

Schools that believe it will be impossible to achieve a higher level of Catholic and non-Catholic Eastern Church enrolment are asked to provide this information to the Executive Director of Catholic Education Melbourne, who will refer it to the Archdiocesan Enrolment Committee for advice before responding to the particular school community.

Reporting by schools on their Catholic/non-Catholic Eastern Church enrolment numbers and strategies to increase this percentage will form part of the Annual Census Collection process. Catholic Education Melbourne will monitor the data annually.

Approval date	28 January 2019
Date of next review	28 January 2020