Dear Parents,

**School Advisory Council**

I am writing to you about setting up a School Advisory Council at [Name of school].

As you know our school, like all the Catholic parish and diocesan schools in the Melbourne Archdiocese, is now under the guidance of Melbourne Archdiocese Catholic Schools (MACS). Every school has been asked to establish a School Advisory Council as a way of giving parents and guardians a chance to be involved in the school.

It is hoped that this School Advisory Council will advise the Principal on important matters and be a support to the Principal and Leadership of the school in their decision making process.

In many ways we have emphasised the importance of parents and guardians being involved in partnering with the school and the way this helps your children in their education.

Very soon I will be asking parents and guardians to show their interest in being a part of this School Advisory Council. As Principal of the school I will very much value the support and advice offered by the members of the Council on such matters as:

* Strategic direction of the school
* The Religious Education program
* Curriculum
* Enrolments and enrolment policy
* School resources
* Improvements in the school
* Annual Report to the school community
* Family partnerships

These are just some of the ways a School Advisory Council can give advice to the Principal and Leadership in the school – there are many other areas as well.

I am excited by the idea of having a School Advisory Council and hope many of you will also see this as another chance to support your school and your children.

If you would like more information about MACS School Advisory Councils please refer to the following link: <https://governance.melbourne/sac-faq/>.

Further information about this will be coming soon.

[Name of Principal]

Principal