Meeting Agenda

|  |  |
| --- | --- |
| **Meeting title** | School Advisory Council meeting |
| **Date and time** | 1pm – 2.30pm Thursday 19 August 2021 |
| **Location** |  |
| **Attendees** |  |
| **Apologies** |  |
| **Resources** | Copy of Minutes from previous meeting, etc. |

Agenda

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Description** | **Time** | **Speaker** |
|  | Welcome, prayer, acknowledgement of Country and declarations | 5 minutes |  |
|  | Previous minutes  Any business arising. | 5 minutes |  |
|  | Item 1  Add as many as necessary. Description. | X minutes |  |
|  | Reports  Description. | X minutes |  |
|  | Any other business  List items raised for discussion at future meeting. | X minutes |  |
|  | Close  List of actions and deadlines:  Next Meeting: Time, Day, Date. | 5 minutes |  |